

ISPEED

Immersive Summer Program for Education, Enrichment, and Distinction

Official Transcript Request

Name of Student: _____

School Name: _____

is applying for a college course through Johns Hopkins University called the **Immersive Summer Program for Education, Enrichment, and Distinction (ISPEED) in Biomedical Engineering**. Please forward the following document(s):

- ☐ An official transcript
- ☐ A report card for the most recent grading period, if those grades are not included in the transcript

Signature of individual requesting transcript: _____

Date: _____

Please email a copy of the document(s) to ispeed-transcripts@jhu.edu, or mail to the address below, and include this cover sheet. Please note: If your school uses Parchment, Gradelink, PowerSchool SIS, National Student Clearinghouse, or the like, you may send the transcript using that software, in which case this cover sheet is not required.

I certify that the transcript emailed with this cover letter has been validated and is accurate.

School Representative validating transcript name (printed): _____

School Representative Title: _____

School Representative signature: _____

Date: _____

For our office to consider the transcript "official," it must be emailed or mailed by a school official, not the student or parent/guardian. If you have questions or concerns, please contact us at ispeed-transcripts@jhu.edu. Mailing address:

ISPEED in BME
c/o Engineering Innovation
Johns Hopkins University
350 San Martin Drive, First Floor
Baltimore, MD 21218